

# **OPTIONS FOR CFEC SERVICES DURING**

## **OFFICE LOBBY CLOSURES**

### **IF YOU NEED TO SET UP NEW SERVICE:**

- CLICK THIS LINK "[HERE](#)" TO FIND THE REQUIRED PAPERWORK. THESE CAN BE FILLED OUT AND RETURNED TO ONE OF OUR OFFICES AT THE DRIVE THROUGH WINDOW.
- COME TO OUR DRIVE THROUGH WINDOWS AND ASK FOR NEW SERVICE PAPERWORK TO BE FILLED OUT. OUR CASHIERS WILL ASSIST YOU IN THE PROCESS.

### **IF YOU NEED TO PAY YOUR BILL:**

- SEND VIA REGULAR MAIL USING THE ENVELOPE PROVIDED WITH YOUR BILL.
- DRIVE THROUGH WINDOWS AT ALL OFFICES WILL BE OPEN AS FOLLOWS TO SERVE YOU:

#### **MCMINNVILE & SPARTA OFFICES:**

- 7:00 A.M. – 5:00 P.M., MONDAY—FRIDAY

#### **SMITHVILLE & SPENCER OFFICES:**

- 7:30 A.M. – 4:30 P.M., MONDAY—FRIDAY

- NIGHT DEPOSIT DRAWERS ARE LOCATED BY EACH WINDOW.
- PAY BY PHONE USING CREDIT/DEBIT CARD AT 1-888-443-3958.
- PAY ONLINE CLICK "[HERE](#)"
- CONTACT US TO SET UP A MY USAGE ACCOUNT.

### **IF YOU NEED TO BUY AN ELECTRICAL INSPECTION PERMIT:**

- PURCHASE ONLINE AT <http://www.core.tn.gov>
- CALL YOUR LOCAL OFFICE TO ASK OUR STAFF TO WRITE YOUR PERMIT AND TO RECEIVE DIRECTIONS ABOUT PAYMENT AND RECEIVING YOUR COPY.