



**Caney Fork  
Electric Cooperative**

A Touchstone Energy® Cooperative 

## New Service Checklist:

- ☐ Satisfy construction requirements to move forward with designing new electric service
- ☐ Schedule appointment with CFEC staking technician by calling local office  
McMinnville: 931-473-3116  
Sparta: 931-836-3129
- ☐ Obtain or confirm property's 911 address
- ☐ Set up CFEC account
- ☐ Pay aid-to-construction charge
- ☐ Obtain appropriate electrical permits from State of Tennessee

Visit us at [caneyforkec.com](http://caneyforkec.com)

## New Service Checklist:

1. Satisfy construction requirements to move forward with designing new electric service:
  - Driveway to site
  - Footers/foundation in place
    - Mobile/Modular home must be set in place and strapped down
    - Doublewide or multi-section modular home must be together with ridge cap installed
  - Water under pressure to property
  - Septic permit obtained
  - Right-of-way cleared

Note: Some construction requirements may not be applicable to all new services. Sufficient project progress can be approved at the discretion of the CFEC staking technician

2. Schedule appointment with CFEC staking technician by calling local office
  - McMinnville: 931-473-3116
  - Sparta: 931-836-3129
3. Obtain or confirm property's 911 address (some additional information below this page)
  - Warren County: 1 (800) 794-1981 (toll free for landlines) OR (931) 967-4570
  - Dekalb County: 615-597-3030
  - Grundy County: 931-235-2816
  - Van Buren County: 931-946-4000 [vbc911@benlomand.net](mailto:vbc911@benlomand.net)
  - White County: 931-738-8653
  - Sequatchie County: 423-949-9912
  - Cannon County: 1 (800) 794-1981 (toll free for landlines) OR (931) 967-4570
  - Coffee County: 1 (800) 794-1981 (toll free for landlines) OR (931) 967-4570
  - Putnam County: 931-646-4357
4. Set up CFEC account
5. Pay aid-to-construction charge <https://caneyforkec.com/policies-forms>
6. Obtain appropriate electrical permits from State of Tennessee  
<https://caneyforkec.com/electrical-residential-permits>

If you need help with State Electric & Building Permits, you may use an Issuing Agent:

- Tracy (England) Fowler / 931-316-3955 (call or text) / [tfowler2022@yahoo.com](mailto:tfowler2022@yahoo.com)





## **Obtaining a 911 Address**

The Warren County Emergency Communications District utilizes the Uniform Addressing System which is the emergency services addressing standard. The purpose of the Uniform Addressing System is to provide emergency first responders a consistent and accurate method of locating addresses during emergencies. In addition to emergency services, this information is utilized by the United States Postal Service and other shippers, utilities, government services, and financial institutions.

**To obtain a 911 address in McMinnville and Warren County, contact Warren County Addressing Project:  
1 (800) 794-1981 (toll free for landlines) OR (931) 967-4570**

### **Frequently Asked Questions:**

**Is there a fee for obtaining a 911 address?**

*There is no fee for obtaining a 911 address.*

**What is the significance of my address/house number?**

*Numerical address numbers correspond to driving distances (odometer) with odd numbers being on the left, and even numbers on the right if traveling out and away from the city of McMinnville. Each 1000 increment equals a driving distance of 1 mile.*

**What is the requirement for private drive/lane creation and how is it named?**

*A driveway greater than 800 feet in length will be assigned private drive status. Typically, the property owner submits name requests (suggest at least two options) which are then reviewed for approval.*

**Will someone come to my location during the process?**

*Yes, each address is site surveyed by Warren County Addressing Project personnel and the location is recorded using GPS equipment for 911 GIS digitization purposes. Vehicles are marked.*

**When, during the construction process, are 911 addresses assigned?**

*For site-built structures, when framing for foundation is in place or footer trench dug, for non-site-built scenarios a temporary address may be assigned and are subject to change upon further development. These are evaluated on a case-by-case basis. Contact the Warren County Addressing Project for further information.*

**Why are some road signs blue and white?**

*Blue and white indicate private drives, all others utilize the green and white scheme.*

**Why does my address not yet appear on web browser-based maps?**

*The Warren County Addressing Project's primary mission is local 911 addressing and mapping, however, updates are routinely provided to browser-based mapping data providers (such as Google, etc..). The frequency with which these providers update their specific mapping data for web-based use varies and is outside the influence of the 911 District.*

# Van Buren County E911

OIRID\_

1150 Old Dunlap St., Spencer, TN 38585

ph 931-946-4000 / fax 931-946-4004

[vbc911@blomand.net](mailto:vbc911@blomand.net)

## \*Address Request Form\*

Date: \_\_\_\_\_

Name of Requester: \_\_\_\_\_

Contact# \_\_\_\_\_

Current mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Road name: \_\_\_\_\_

Is there a structure currently on property \_\_\_\_\_ If yes. What is the  
distance from the road \_\_\_\_\_ ft.

Will new structure be 1000 feet or more from the road \_\_\_\_\_

**\*\*MUST PROVIDE MAP AND PARCEL NUMBER OF REQUESTED ADDRESS LOCATION\*\***

Map # \_\_\_\_\_ Parcel # \_\_\_\_\_ Lot # \_\_\_\_\_

Customer signature: \_\_\_\_\_

Address assigned:

Completed by: \_\_\_\_\_ Date \_\_\_\_\_



# Sequatchie County E911 District

Brian Ruehling – Executive Director – 426 Cedar St. Dunlap TN, 37327  
Phone: (423) 949-9912 – Fax: (423) 949-7045



## Request for 911 Address

911 Addresses are measured based on new guidelines set forth by the State that an address can be every 5.28 feet. **You will need to make sure your driveway is clearly marked for the requested address.** Our mapping personnel will locate the marked driveway and begin GPS Mapping via a Distance Measuring Device. Once the address is recorded someone will contact you with your new address. It takes an average of Ten (10) business days for an address to be completed based on request volume.

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ BEST CALL TIME: \_\_\_\_\_

### DIRECTIONS TO AREA

(NAME OF ROAD, NEAREST NEIGHBOR ADDRESS, NAME OF MOUNTAIN, CLOSEST LANDMARK, ETC)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPLETE PARCEL NUMBER: \_\_\_\_\_  
Example: XXXXXXXX.XX (PLEASE INCLUDE THE FULL PARCEL # - WE DO NOT REFERENCE LOT #'S)

### ***DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY***

#### **NEW ADDRESS INFO**

ADDRESS: \_\_\_\_\_ ESN: \_\_\_\_\_

CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ ZIP: \_\_\_\_\_

POSTAL SERVICE OFFICE: \_\_\_\_\_

DATE ADDRESS COMPLETED: \_\_\_\_\_

DATE CONTACTED REQUESTER WITH NEW ADDRESS: \_\_\_\_\_

DATE MAP DATA BASE UPDATED TO SERVER: \_\_\_\_\_

Logan McBay  
GIS Administrator  
[L.McBay@SequatchieCountyTN.gov](mailto:L.McBay@SequatchieCountyTN.gov)  
423-949-MAPS (6277)